



HIV Health Services Planning Council
NEEDS ASSESSMENT WORK GROUP
HIV Health Services
730 Polk St, 3rd Floor Conference Room
San Francisco, CA
Thursday, April 30th 2015
3:00-5:00 pm

Draft Agenda

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| 1. Introductions | Group 3:00 |
| 2. Review/Approve April 30th 2015 DRAFT Agenda – VOTE | Group 3:05 |
| 3. Announcements | Group 3:10 |
| 4. Public Comment | Group 3:15 |
| 5. Co-Chair Nominations - VOTE | Group 3:20 |
| <i>The group will select work group co-chairs.</i> | |
| 6. Scope of Work | Dave Jordan 3:30 |
| <i>The group will be presented the overview/purpose of needs assessment, structure of focus groups, and timeline of the needs assessment.</i> | |
| 7. Outreach and Flyer – VOTE | Group 3:50 |
| <i>The group will discuss outreach strategies, including the flyer.</i> | |
| 8. Survey Tool – VOTE | Group 4:20 |
| <i>The group will review the survey tool and tailor it to the target population.</i> | |
| 9. Next Meeting Date & Agenda Items | Group 4:55 |
| 10. Adjournment | Group 5:00 |
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Note: Agenda items are subject to change, postponement, or removal. Meeting agendas are considered to be in DRAFT form until reviewed and approved by Work Group attendees.

San Francisco Department of Public Health, AIDS Office
25 Van Ness Avenue, 3rd floor, San Francisco, CA 94102

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Agendas are available on the Internet at <http://www.sfcarecouncil.org>